



UNIVERSITY OF ECONOMICS IN BRATISLAVA

APPENDIX 2

TO INTERNAL REGULATION
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

Rules for Internal Higher Education Quality Assurance System at the University of Economics in Bratislava

2023

The Rector of the University of Economics in Bratislava (hereinafter also referred to as "EUBA") is issuing, in accordance with Article 15(1)(b) of Act No. 131/2002 on higher education institutions and on amendments and supplements of certain laws as amended (hereinafter also referred to as "the Act") and in conjunction with Article 8(2) of the EUBA Constitution, following a debate in the Scientific Council of the University of Economics in Bratislava held on 5 June 2023 and following an approval by the Academic Senate of the University of Economics in Bratislava of 27 June 2023, this Appendix 2 to the internal regulation "Rules for Internal Higher Education Quality Assurance System at the University of Economics in Bratislava".

1. Article 5(2)(d) "discusses, and decides on, the Faculty Dean's request for internal accreditation of a study programme, for a modification of the study programme or for cancellation of the restriction concerning internal accreditation of the study programme or for cancellation of the study programme, and approves corrective measures resulting from the assessment of such requests" is amended

to read as follows: "discusses, and decides on, the Faculty Dean's request for internal accreditation of a study programme, for modification of a study programme or for cancellation of the restriction concerning internal accreditation of a study programme or for cancellation of a study programme, and on the request for accreditation of an optional subject that is not a compulsory or elective subject in another study programme, and approves corrective measures resulting from the assessment of such requests".

2. Article 8(1)(h) "on a proposal from the appropriate Programme Board, submits to the Quality Assessment Board a request to be granted internal accreditation of a study programme, request for modification of a study programme, or for lifting of the restriction concerning internal accreditation of a study programme, or for abolition of the relevant study programme"

to read as follows: "on a proposal from the appropriate Programme Board, submits to the Quality Assessment Board a request for granting internal accreditation of a study programme, for modification of a study programme, for lifting of the restriction concerning internal accreditation of a study programme, or for abolition of the relevant study programme, and the request for accreditation of an optional subject that is not a compulsory or elective subject in another study programme,"

3. In Article 11(7) a new sub-paragraph (c) is inserted after sub-paragraph (b), worded as follows: "following an approval by the department, discusses the proposal for accreditation of an optional subject that is not a compulsory or elective subject in another study programme, and submits to the Faculty Dean a proposal for accreditation of the optional subject".

The remaining sub-paragraphs in the paragraph are moved down by one place.

4. In Article 11(7) sub-paragraphs (f) and (g) are merged into sub-paragraph (f), reading as follows: "once a year evaluates the performance of learning objectives in a study programme, presents and implements proposals for improvements in a study programme,

approves the regular evaluation report on the fulfilment of quality requirements based on study programme standards".

5. Article 11(9) is supplemented by the following text: "When deciding on matters referred to in Article 13(8) and 13(9) the quorum-related provisions are applied mutatis mutandis, and the resolution is adopted, if voted for by an absolute majority of all persons responsible for the study programme."
6. In Article 13(8) and 13(9) the term "person responsible for a study programme" is replaced with the term "persons responsible for a study programme". Verbs in individual sub-paragraphs of the paragraphs referred to above are transformed into plural form.
7. Article 13(8)(a) "is responsible for achieving the graduate's profile defined in the study programme accreditation to the extent of the expert knowledge and skills that correspond to the study objectives and focus, for defining the content and extent of the state exam and parts thereof so that the examination corresponds to the study focus and the graduate's profile, and for the thematic focus of final theses at the given study level" is amended

to read as follows "are responsible for achieving the graduate's profile defined in the study programme accreditation to the extent of the expert knowledge and skills that correspond to the study objectives and focus, and for defining the content and extent of the state examination and parts thereof so that the examination corresponds to the study focus and the graduate's profile".

8. In Article 13(8) a new sub-paragraph (b) is inserted after sub-paragraph (a), reading as follows: "approve proposals for final thesis topics at the given study level".
9. In Article 13(9) a new sub-paragraph (b) is inserted after sub-paragraph (a), reading as follows: "approve proposals for dissertation topics, approve the change of a dissertation topic, and express their opinions regarding proposals for the change of the supervisor,". The remaining sub-paragraphs in the paragraph are moved down by one place.
10. Article 13(9)(c) is supplemented by the following text: "in accordance with the EUBA internal regulation No. B/6/2022 and the relevant internal regulations of the faculty,".
11. In Article 13(9)(f) the following text is deleted: "it does so in collaboration with the appropriate field of study subcommittee,".
12. In Article 13(9), sub-paragraph (g) is added, reading as follows: "following an approval by the Programme Board of a third-level study programme, they submit a list of approved dissertation topics, changes of dissertation topics and proposals for the change of the supervisor to the Chair of the appropriate field of study subcommittee".
13. In Article 20(1), sub-paragraphs (k) and (l) are deleted.
14. In Article 20(3), the original wording "Regular evaluation reports are prepared once a year, no later than 31 March of the calendar year, for the previous calendar year, except for reports for which the negotiating and approval procedure is carried out under the law"

is replaced by the following text: "Regular evaluation reports are prepared once a year, no later than 31 March of the calendar year, for the previous academic year, except for reports for which the negotiating and approval procedure is carried out under the law".

15. In Article 20(6), the following text is deleted: "according to the law by the competent Scientific Council and approved by."

16. In Article 21(2), the original text "The person responsible for the study programme is accountable for the preparation of a regular evaluation report on the implementation of the study programme (on the fulfilment of quality requirements as defined by the study programme standards)"

is replaced by the text "The person who has primary responsibility for the study programme is accountable for the preparation of a regular evaluation report on the implementation of the study programme (on the fulfilment of quality requirements as defined by the study programme standards)".

17. In Article 21(3), the original text "The regular evaluation report on the implementation of the study programme is prepared once a year, as at 15 February of the calendar year, for the previous calendar year"

is replaced by the text "The regular evaluation report on the implementation of the study programme is prepared once a year, as at 15 February of the calendar year, for the previous academic year".

18. In Article 21(4), the original text "The regular evaluation report on the implementation of the study programme is submitted for approval to the Programme Board of the appropriate study programme"

is replaced by the text "The regular evaluation report on the implementation of the study programme is submitted for approval by the Dean to the Quality Assessment Board, following an approval by the Programme Board of the appropriate study programme".

19. In Article 22(2), the sentence "The internal quality assessment report is updated regularly, once a year"

is replaced by the sentence "The internal quality assessment report is regularly updated in the following year".

20. In Article 25(3)(c), the text "the supervisor of a dissertation is a person holding the office of Professor or Associate Professor at EUBA or any other similar position in a research institution that is EUBA's contractual partner in delivering a third-level study programme"

is replaced by the text "the supervisor of a dissertation is a person holding the office of Professor or Associate Professor at EUBA or any other similar position in a research institution that is EUBA's contractual partner in delivering a third-level study programme, or any other expert approved by the EUBA Scientific Council, or, if the doctoral studies are conducted at a faculty, by the faculty's collective body as determined by the EUBA Constitution".

21. In Article 40(2), a new paragraph (3) is inserted after paragraph (2), reading as follows: "Quality Assessment Board meetings and meetings of a Quality Assessment Board working group are usually held as face-to-face meetings. Quality Assessment Board meetings and meetings of a Quality Assessment Board working group may also be held by means of a videoconference, using information and communication technology (for example, MS Teams) without the Quality Assessment Board members, or members of a Quality Assessment Board working group, being physically present, including voting by secret ballot, if technical arrangements allow such a procedure. Quality Assessment Board meetings and meetings of a Quality Assessment Board working group may also be held in hybrid mode (combination of physical presence and attendance via a videoconference using information and communication technology equipment)". The remaining paragraphs in this Article are moved down by one place.
22. In Article 41(5), 41(6) and 41(7), the original text is amended and additional paragraphs (8) and (9) are added as follows:
- paragraph (5) reads as follows: "This internal regulation was discussed at the EUBA Academic Senate's meeting on 27 January 2021."
 - paragraph (6) reads as follows: "This internal regulation was approved at the EUBA Scientific Council's meeting on 8 February 2021."
 - paragraph (7) reads as follows: "This internal regulation becomes valid and effective on the date of approval thereof by the EUBA Scientific Council."
 - paragraph (8) reads as follows: "Appendix 1 hereto was discussed at the EUBA Academic Senate's meeting on 24 January 2022. Appendix 1 hereto was approved at the EUBA Scientific Council's meeting on 7 February 2022. Appendix 1 hereto becomes valid and effective on the date of approval thereof by the EUBA Scientific Council."
 - paragraph (9) reads as follows: "Appendix 2 hereto was discussed at the EUBA Scientific Council's meeting on 5 June 2023. Appendix 2 hereto was approved at the EUBA Academic Senate's meeting on 27 June 2023. Appendix 2 hereto becomes valid on the date of approval thereof by the EUBA Academic Senate, and effective on the day following the date of approval thereof by the EUBA Academic Senate."

Bratislava, on this 27th day of June 2023

prof. Ing. Ferdinand Daňo, PhD.
EUBA Rector