



UNIVERSITY OF ECONOMICS IN BRATISLAVA

INTERNAL REGULATION OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

No. A/4/2022

Rules for Election of a Candidate for the Rector's Office and for Adoption of a Proposal to Remove the Rector

2022

The Academic Senate of the University of Economics in Bratislava (hereinafter also referred to as the "EUBA AS" or the "Senate") is issuing, in accordance with Section 15(1)(h) of Act No. 131/2002 Coll. on higher education institutions and on amendments and supplements of certain laws as amended (hereinafter also referred to as the "Higher Education Act"), this internal regulation entitled Rules for Election of a Candidate for the Rector's Office and for Adoption of a Proposal to Remove the Rector (hereinafter also referred to as the "Rules").

Article 1

Introductory Provisions

- (1) These Rules govern basic principles and procedures for electing a candidate for the office of the Rector of the University of Economics in Bratislava (hereinafter also referred to as the "EUBA") as well as the procedure for adopting a proposal to remove the EUBA Rector.
- (2) The EUBA Rector is the EUBA's statutory body. The Rector's position, powers and responsibilities are governed by Sections 10 and 10a of the Higher Education Act.
- (3) EUBA AS members and members of the EUBA Board of Governors, while holding the office of a EUBA AS member or a member of the EUBA Board of Governors, must not stand for the election of the candidate for the EUBA Rector's office. The person who held the office of a member of the Executive Board of the Slovak Accreditation Agency for Higher Education (hereinafter also referred to as the "Agency") may stand for the election of the candidate for the EUBA Rector's office not sooner than three years after his/her membership on the Agency's Executive Board expired.
- (4) The EUBA AS shall establish an electoral committee for the election of the candidate for the Rector's office and for the removal of the Rector (hereinafter also referred to as the "Electoral Committee") to handle the preparation and execution of the process of calling the election of the candidate for the Rector's office, submission of proposals for the candidate, and preparation and execution of the process for the Rector's removal.
- (5) Details concerning the rules, deadlines for the preparation, and course of the election of the candidate for the EUBA Rector's office shall be stipulated by the Decree on Rules, Deadlines for Preparation and Course of Election of the Candidate for EUBA Rector's Office (hereinafter also referred to as the "Decree") to be prepared by the Election Committee in line with Section 10 of the Higher Education Act.

Article 2

Calling of the Election of the Candidate for the Rector's Office

- (1) The election of the candidate for the Rector's office is called by the EUBA AS on the EUBA's website and the website of the Ministry of Education, Science, Research and Sports of the Slovak Republic as well as via web applications, social networks or any other innovative means of communication, not later than 270 days before expiration of the Rector's term of office.
- (2) The election of the candidate for the Rector's office is called in the Slovak and English languages.

- (3) The EUBA AS shall set out a period of at least 90 days and not more than 120 days for submitting proposals for the candidate for the EUBA Rector's office, and the election date that shall not be later than 30 days from the expiration of the period for submitting proposals for the candidate for the Rector's office.
- (4) If no applicant is successful in the election, a re-run shall be called to take place within 30 days from the completion of the previous election.
- (5) If EUBA has no Rector and no election of the candidate for the Rector's office is called, or if the election did not take place, the election of the candidate for the Rector's office is called within 30 days from the occurrence of such a condition.
- (6) If EUBA has no Rector, the EUBA AS shall entrust the office of the Rector to a person whose mandate is approved by a simple majority of all EUBA AS members and EUBA Board of Governors members, until a new Rector is appointed, but, in any case, for a period not exceeding one year. The same person may not be entrusted with the Rector's office repeatedly.
- (7) The fact that EUBA has no Rector shall be notified by the EUBA AS to the Minister for Education without undue delay.

Article 3

Submission of Proposals for the Candidate for the Rector's Office

- (1) The proposal for the candidate for the Rector's office may be submitted by:
 - a) a member of the EUBA academic community,
 - b) the applicant himself/herself (hereinafter the "Candidate"),
 - c) a EUBA Board of Governors member.
- (2) The proposal for the candidate for the Rector's office is submitted by the EUBA AS in writing in the Slovak or in the English language, and in the manner and within the deadline as determined by the Decree.
- (3) The following documents form a necessary part of the proposal for the candidate for the Rector's office:
 - a) the candidate's structured professional CV (not exceeding 4 standard pages; one standard page comprises 1,800 characters including spaces),
 - b) the candidate's programme narrative containing a draft development strategy for EUBA (not exceeding 4 standard pages; one standard page comprises 1,800 characters including spaces),
 - c) expression of consent to the candidacy,
 - d) expression of the candidate's consent to the processing and disclosure of personal data in accordance with Act No. 18/2018 on personal data protection and on amendments and supplements of certain laws as amended (hereinafter "Personal Data Protection Act"),
 - e) the candidate's current photograph (9x13 cm in size),
 - f) extract from the criminal record dating back no more than 3 months.

Standard forms of documents referred to in sub-paragraphs (c), (d) and (e) will be specified by the Decree.

- (4) The date and manner of publishing proposals for candidates for the Rector's office will be determined by the Decree.

Article 4

Election of Candidate for the Rector's Office

- (1) The candidate for the Rector's office is elected by the election assembly comprising all EUBA AS members and all EUBA Board of Governors members by a simple majority of all election assembly members.
- (2) The election assembly is convened and conducted by the EUBA AS Chair.
- (3) During the electoral assembly meeting, a public hearing of the candidate for the Rector's office is held. Should there be several proposals for a candidate for the Rector's office, the order of the candidates for the public hearing shall be chosen by lot.
- (4) The date for the public hearing will be determined by the Decree.
- (5) The public hearing is intended to ascertain the candidates' management experience, their relationship to higher education, science and technology as well as their relationship to EUBA's mission and its areas of activity. The candidate must also present his/her proposal for EUBA's development, and should the electoral assembly so choose, the candidate may also be required to provide any further information.
- (6) The candidate for the Rector's office is elected by secret ballot of the EUBA electoral assembly members.
- (7) The voting procedure and the procedure for deciding the outcome of the voting shall be determined by the Decree.
- (8) The results of the election of the candidate for the Rector's office are announced by the EUBA AS Chair.

Article 5

Termination of the Rector's Office

- (1) The term of office for the Rector is four years. The same person may hold the Rector's office at EUBA for no more than two consecutive terms of office.
- (2) The holding of the Rector's office terminates:
 - a) upon the expiry of the term of office,
 - b) by resigning from the office; the holding of the Rector's office terminates on the date of delivery of a written notice of resignation to the President, unless a later date is specified in the notice,
 - c) by removal from the office; the holding of the Rector's office terminates on the date specified in the notice of removal from office,
 - d) upon the judgement becoming final whereby the Rector has been sentenced for a deliberate criminal offence or whereby the Rector has been sentenced to unconditional imprisonment,

- e) upon restriction of the Rector's capacity to take legal action,
- f) upon the Rector's death or upon the Rector being declared dead.

Article 6

Removal of Rector

- (1) The EUBA AS or EUBA Board of Governors may propose the Rector's removal, if the Rector:
 - a) seriously fails to meet his/her duties,
 - b) has seriously harmed EUBA's interests,
 - c) has seriously breached legal regulations or EUBA internal regulations.
- (2) When discussing the proposal for the Rector's removal, the following procedure must be observed:
 - a) The EUBA AS and EUBA Board of Governors shall discuss a written proposal for the Rector's removal at the initiative of:
 - aa) at least 1/3 of the EUBA AS members,
 - ab) at least 1/3 of the Board of Governors members,
 - ac) at least 150 members of the EUBA academic community,
 - ad) a resolution adopted by a faculty's academic senate,
 - b) The EUBA Rector has the right to comment on the grounds for the proposal for his/her removal.
 - c) The proposal for the Rector's removal shall be discussed in a joint meeting of the EUBA AS and EUBA Board of Governors.
- (3) Adoption of the proposal to remove the Rector requires the consent of a simple majority of all EUBA AS members and of a simple majority of all EUBA Board of Governors members.
- (4) The removal of the Rector from office is decided by secret ballot. The voting of the Rector's removal may also be conducted outside a joint meeting of the EUBA AS and EUBA Board of Governors.
- (5) Removal of the Rector from office requires the consent of a simple majority of all EUBA AS members and of a simple majority of all EUBA Board of Governors members.

Article 7
Final Provisions

- (1) These Rules were approved by the EUBA AS on 13 October 2022, and by the EUBA Board of Governors on 13 February 2023.
- (2) These Rules shall become valid and effective on the date of approval thereof by the EUBA Board of Governors.

Bratislava, on this 13th day of February 2023

prof. Ing. Helena Majdúchová, CSc.
EUBA AS Chair

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EUBA Board of Governors Chair