



# UNIVERSITY OF ECONOMICS IN BRATISLAVA

INTERNAL DIRECTIVE  
OF THE UNIVERSITY OF ECONOMICS IN  
BRATISLAVA

1/2023

**Fees Associated with Teaching Qualification Education  
Provided by the Department of Pedagogy at the Faculty of  
Economics and Finance of the University of Economics in  
Bratislava**

2023

The Rector of the University of Economics and Finance (hereinafter also referred to as "EUBA" or "the University") is issuing this internal directive entitled Fees Associated with Teaching Qualification Education Provided by the Department of Pedagogy at the Faculty of Economics and Finance of the University of Economics in Bratislava (hereinafter also referred to as the "EUBA FEF DoP")

## **Article 1**

### **Introductory Provisions**

Teaching qualification education programmes delivered by the EUBA FEF DoP are the following:

<b>Teaching qualification education programme</b>	<b>Duration of Studies</b>
a) Supplementary pedagogical studies enabling trainees to teach, as high school teachers, vocational subjects content-related to the field of study Economics and Management, intended for students of non-pedagogical second-level study programmes in the field of study Economics and Management at EUBA (to be delivered as full-time studies) (hereinafter also referred to as "SPS for EUBA students")	2 years (4 semesters)
b) Supplementary pedagogical studies enabling trainees to teach, as high school teachers, vocational subjects content-related to the field of study Economics and Management, intended for graduates of non-pedagogical second-level study programmes in the field of study Economics and Management, or in those fields of study replaced by the field of study Economics and Management as of 1 September 2019 (to be delivered as part-time studies) (hereinafter also referred to as "SPS for graduates")	2 years (4 semesters)
c) Extended course for teachers of administration and correspondence (hereinafter also referred to as "EC for A&C teaching")	1 year (2 semesters)

## **Article 2**

### **Fees for Teaching Qualification Education Programmes**

<b>Teaching qualification education programme</b>	<b>Fee per 1 semester (in EUR)</b>	<b>Fee for entire studies (in EUR)</b>
a) SPS for EUBA students	120.00–	480.00–
b) SPS for graduates	320.00–	1,280.00–

c) EC for A&C teaching	450.00–	900.00–
------------------------	---------	---------

### **Article 3**

#### **Fee Payment Method**

1. The trainee is obliged to pay the fees referred to in Article 2 above no later than 14 days prior to the first day of instruction in the relevant semester, by bank transfer using the following payment information:
  - name of the unit specified as: KPG NHF EUBA,
  - account number: 7000080671/8180,
  - IBAN: SK4781800000007000080671,
  - SWIFT: SPSRSKBA,
  - variable symbol - to be determined for each education programme and each semester of studies using the following rules:

<b>Education programme</b>	<b>Activity No.</b>	<b>Study group serial number</b>	<b>Semester of studies</b>	<b>Current year of studies</b>
SPS for EUBA students	01	01, 02, 03...	01 to 04	2023, 2024...
SPS for graduates	02	01, 02, 03...	01 to 04	2023, 2024...
EC for A&C teaching	03	01, 02, 03...	01 to 02	2023, 2024...

- specific symbol: 1010,
  - as the remittance information enter: first name and surname of the trainee and municipality of residence.
2. The obligation to pay the relevant fee may be assumed by another natural or legal person, but the trainee's first name and surname, and municipality of residence, must be provided in the remittance information.
  3. The trainee may pay the fee referred to in Article 2 above in two equal instalments. In such case, the trainee is obliged to pay the first half of the fee under Article 2 hereof within the deadline as specified in paragraph (1) of this Article hereof, and the second half of the fee no later than 30 days from the first day of instruction in the relevant semester.
  4. The fee, once paid, will not be refunded. This provision shall also apply if the trainee, after paying the fee for the relevant semester, decides to withdraw from their studies, interrupt their studies etc. In the case of repetition of a semester or any part thereof in the next academic year (if the study requirements prescribed for the relevant semester have not been met within the set deadlines), the trainee is obliged to pay the fee for the repeated semester in the same amount as defined in Article 2 and 3.

**Article 4**  
**Repealing, Transitional and Final Provisions**

1. This internal directive shall become valid on the date of signing thereof, and effective on 1 July 2023.
2. The fee amounts stipulated herein shall apply to all educational activities in the teaching qualification education programmes commencing as of the 2023/2024 academic year, including educational activities in courses which started in the 2022/2023 academic year and continue in their third and fourth semesters in the 2023/2024 academic year - to which new fees already apply.
3. Upon entry hereof into force, Internal Directive 3/2021 of 19 May 2021 shall be repealed.

Bratislava, on this 16<sup>th</sup> day of June 2023

prof. Ing. Ferdinand Daňo, PhD.  
EUBA Rector