



**UNIVERSITY OF ECONOMICS
IN BRATISLAVA**

INTERNAL REGULATION
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

B/16/2023

**Procedure for Approving Internal Regulations of Organisational
Units at the University of Economics in Bratislava**

2023

The University of Economics in Bratislava (hereinafter also referred to as "EUBA" or "the University") is issuing, in accordance with Article 7(7) of the EUBA Constitution, this internal regulation entitled Procedure for Approving Internal Regulations of Organisational Units at the University of Economics in Bratislava.

Article 1

Introductory Provisions

1. This internal regulation governs the procedure for approving internal regulations of EUBA organisational units under Article 5(1)(b) and 5(1)(c) of the EUBA Constitution.

Article 2

Processing of and Commenting on Internal Regulations of EUBA Organisational Units

1. Drafts of internal regulations of EUBA organisational units under Article 5(1)(b) and 5(1)(c) of the EUBA Constitution are prepared by the appropriate executive employee of the EUBA organisational unit (hereinafter also referred to as the "Submitter").
2. The Submitter submits the draft internal regulation for comment to the Legal Services and Internal Audit Department of the University of Economics in Bratislava. The purpose of reviewing the internal regulation by the Legal Services and Internal Audit Department is particularly to ascertain whether the drafted text is not contrary to generally binding legal regulations and whether it is not in contravention of any other EUBA internal regulations.
3. If the draft internal regulation of a EUBA organisational unit needs to be consulted with other EUBA units, the submitter will ensure that a consultation process takes place, involving representatives of any other relevant EUBA units.

Article 3

Approval of EUBA Organisational Units' Internal Regulations

1. The submitter submits the draft internal regulation of a EUBA organisational unit to the EUBA Rector, following an opinion from the EUBA Legal Services and Internal Audit Department, or, where necessary, following an opinion from any other relevant EUBA organisational units.
2. Internal regulations of EUBA organisational units under Article 5(1)(b) and 5(1)(c) of the EUBA Constitution are approved by the EUBA Rector.

Article 4

Final Provisions

1. Distribution of the EUBA organisational unit's approved internal regulation among relevant units and its publication on EUBA's website is provided by the EUBA Organisational Section.
2. This internal regulation is binding upon EUBA's all organisational units under Article 5(1)(b) and 5(1)(c) of the EUBA Constitution.

3. This internal regulation shall become valid on the date of issue thereof, and effective on 1 September 2023.
4. Upon entry hereof into force and effect, the internal regulation 1/2028 Procedure for Approving Internal Regulations of Organisational Units at the University of Economics in Bratislava of 8 February 2018 shall expire and cease to have effect.

Bratislava, on this 21st day of August 2023

prof. Ing. Ferdinand Daňo, PhD.
Rector