



**UNIVERSITY OF ECONOMICS
IN BRATISLAVA**

INTERNAL REGULATION
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

B/11/2023

**Rules for Internal Governance of the Research-Exhibitory and
Information Bio-Energy Centre in Kapušany - Unit Kapušany**

2023

The University of Economics in Bratislava (hereinafter also referred to as "EUBA" or "University") is issuing, in accordance with Section 5(4) of the EUBA Constitution, this internal regulation entitled Rules for Internal Governance of the Research-Exhibitory and Information Bio-Energy Centre in Kapušany - Unit Kapušany (hereinafter also referred to as the "EUBA REIBC" or "the Centre").

Article 1

Introductory Provisions

1. These Rules for Internal Governance regulate the status, mission and organisational structure of the EUBA REIBC, the Centre's internal organisational relations and relations of subordination as well as its relations to the EUBA Rectorate and other EUBA units.
2. These Rules for Internal Governance are binding on all employees of the Centre who have an employment relationship with the University as well as on all persons who perform work under contracts for work conducted outside employment or who are in any manner involved in the Centre's activities.

Article 2

EUBA REIBC Status, Mission and Areas of Activity

1. The EUBA REIBC is a university-wide unit of the University of Economics in Bratislava, having no legal personality.
2. The EUBA REIBC was founded in connection with the implementation of the APV 04/0046/2007 project of 1 December 2007 (hereinafter also referred to as "the Project") as a EUBA unit having its seat in Kapušany.
3. The EUBA REIBC reports to the EUBA Vice-Rector for Research and Doctoral Studies.
4. The EUBA REIBC is an innovative unit of EUBA and the business environment, focused on utilization of renewable energy carriers.
5. The EUBA REIBC's mission is research and development in biomass and solar energy sourcing and recovery and their efficient use for energy purposes in the business environment, quality enhancement in the education process, acquisition of knowledge and experience in developing innovative business activities of students as well as education and training in renewable energy carriers delivered to businesses, self-government bodies and educational facilities. The Centre's important mission also includes application of principles of sustainable development in Slovakia's disadvantaged regions.
6. On 1 April 2009, the EUBA REIBC became a centre for cooperation with the business environment in regard to renewable energy carriers. The Centre acts as an integrating and coordinating organisational unit, creating conditions for application in practice of state-of-the-art knowledge in the field of renewable energy carriers. Direct interlinking of the EUBA REIBC's R&D activities and training and education processes, ranging from primary, secondary and tertiary education to doctoral and life-long education, creates conditions for quality expert preparation and for promotion of ideas in the field of renewable energy carriers.

Article 3

EUBA REIBC Director and Employees

1. The EUBA REIBC is managed by a senior staff member - EUBA REIBC Director, whose employment contract is concluded by the EUBA Rector based on a selection procedure conducted in accordance with the Principles of Selection Procedure to Fill University Teachers', Research Workers', Full Professors'/Associate Professors' and Senior Staff Members' Positions at University of Economics in Bratislava.
2. The EUBA REIBC Director accounts for the EUBA REIBC's activities to the EUBA Vice-Rector for Research and Doctoral Studies.
3. The EUBA REIBC Director performs particularly the following activities:
 - manages the EUBA REIBC (biogas plant, dry biomass recovery laboratories, laboratories for physico-mechanical properties of biomass, solar energy and photovoltaics laboratories and biofuel laboratories),
 - coordinates activities and substrate deliveries for the biogas plant,
 - creates framework policy for the EUBA REIBC's development and in this regard coordinates the EUBA REIBC's activities in preparing and implementing applied and basic research projects as well as business projects,
 - ensures that EUBA REIBC property is efficiently used and protected.
4. The EUBA REIBC Director accounts for the following:
 - professional and organisational standard of activities conducted by the EUBA REIBC,
 - the EUBA REIBC's financial management,
 - compliance with occupational health and safety regulations, fire protection regulations and EUBA internal regulations in EUBA REIBC activities,
 - cleanliness at EUBA REIBC workplaces, work discipline of EUBA REIBC employees and ensuring that effective measures are in place to protect the property allocated to the EUBA REIBC for the performance of its activities.
5. In his/her absence, the EUBA REIBC Director is deputised by his/her deputy within the scope of competencies as determined. The deputy is determined by the EUBA REIBC Director from among researchers or research managers at the EUBA REIBC.
6. EUBA REIBC employees have an employment relationship with EUBA. Employment relationships, rights, liabilities and scope of employee duties for EUBA REIBC employees arise from the generally binding legal regulations, labour legislation as well as any other EUBA internal regulations and these Internal Governance Rules. Job descriptions for EUBA REIBC employees are determined according to the specific activities they perform.
7. The research and education programme is covered by selected EUBA REIBC experts, and also involves representatives of the University of Technology in Košice and BERG Faculty as well as representatives of other research and education institutions who have acceded to the contract for the use of EUBA REIBC capacity.

8. In addition to the EUBA REIBC' own expert staff members, other University employees and employees of companies operating at the EUBA REIBC within work placements may participate in R&D activities. EUBA students, particularly full-time and part-time doctoral students, may also participate in the EUBA REIBC's activities.
9. Employees cooperating in educational activities involve all university teachers who teach in the EUBA REIBC education process. The guarantor of the relevant subject is responsible for using the EUBA REIBC in the education process.

Article 4

Final Provisions

1. These Rules for Internal Governance shall become valid on the date of signing thereof, and effective on 1 September 2023.
2. On the date of entry hereof into force and effect, the EUBA REICB Rules for Internal Governance of 5 November 2018 shall expire and cease to have effect.

Bratislava, on this 21st day of August 2023

prof. Ing. Ferdinand Daňo, PhD.
Rector