



UNIVERSITY OF ECONOMICS IN BRATISLAVA

INTERNAL REGULATION OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

No. B/9/2022

Tuition and Study-Related Fees at the University of Economics in Bratislava for 2023/2024 Academic Year

The Rector of the University of Economics in Bratislava (hereinafter also referred to as "EUBA") is issuing, in accordance with Section 15(1)(n) of Act No. 131/2002 on higher education institutions and on amendments and supplements of certain laws (hereinafter also referred to as the "Higher Education Act"), the internal regulation Tuition and Study-Related Fees at the University of Economics in Bratislava for 2023/2024 Academic Year (hereinafter also referred to as the "Tuition and Fees").

Article 1

Introductory Provisions

1. Tuition and study-related fees are governed by:
 - a) Section 92 of Act No. 131/2002 on higher education institutions and on amendments and supplements of certain laws as amended (hereinafter also referred to as the "Higher Education Act"),
 - b) EUBA Statute.
2. The Rector of the University of Economics in Bratislava determines annual tuition for individual study programmes on the proposal of the Dean of a faculty. Annual tuition relates to the academic year.
3. The amount of ten per cent of the average sum of money per one full-time student calculated from the total operating expenses allocated by the Ministry of Education, Science, Research and Sports of the Slovak Republic (hereinafter also referred to as the "Slovak Ministry of Education") to public higher education institutions from the state budget in the previous calendar year constitutes the basis for determining tuition and study-related fees at EUBA. The basis relates to the academic year which begins in the given calendar year. The basis is determined by the Slovak Ministry of Education.
4. The amount of the basis under Section 92(1) of the Higher Education Act for the 2023/2024 academic year is **EUR 545**.
5. The amounts of tuition and study-related fees for the next academic year are announced no later than two months before the last day of the deadline for submission of applications for study.
6. The annual tuition in full-time study programmes may not exceed five times the basis amount referred to in paragraph 4 of this Article hereof. The annual tuition in part-time study programmes may not exceed the product of the maximum annual tuition as determined for the relevant academic year by the Slovak Ministry of Education in a measure and the coefficient equal to the ratio of the number of the credits required for regular completion of studies in the given study programme and the product of the standard period of study in the respective study programme and the number 60. The restriction concerning the tuition amount does not apply to the tuition under Section 92(8) of the Higher Education Act for study programmes conducted exclusively in a language other than the national language.
7. The tuition constitutes an income for EUBA. At least 20 per cent of the tuition income under Sections 92(5) and 92(6) of the Higher Education Act constitutes an income of the EUBA Scholarship Fund. The portion of the tuition income that does not constitute an income of the EUBA Scholarship fund may be used solely for the performance of EUBA core activities concerning higher education.
8. For the purposes hereof, the following definitions shall apply:

- a) **student - group I fee payer** - an EUBA student studying a full-time or part-time study programme in the national language, i.e. Slovak (regardless of the student's nationality),
 - b) **student - group II fee payer** - an EUBA student (regardless of the student's nationality) studying a study programme conducted exclusively in a language other than the national language, who is subject to the obligation to pay tuition under Section 92(8) of the Higher Education Act.
9. The student who has been issued a Certificate of a Slovak Living Abroad as defined by a special regulation shall be considered a Slovak citizen for the purposes of paying the tuition.
 10. The student is obliged to truthfully present to the appropriate EUBA faculty the facts relevant for determining the tuition in the manner and within the deadline as specified by the EUBA faculty.
 11. Failure to pay the tuition constitutes a disciplinary offence under the Disciplinary Code for EUBA Students. Should it be discovered that the student has provided false information relevant for determining the tuition, or for reducing or remitting the tuition, or postponing the tuition due date, such action on the student's part shall be regarded as a disciplinary offence under the Disciplinary Code for EUBA Students.
 12. Should the student fail to pay EUBA the tuition as determined within the set deadline, the overdue tuition will be recovered from the student by means of legal action.
 13. The annual tuition is fixed for the group I fee payer studying part-time in the respective study programme for the duration of the standard period of study following his/her enrolment in the first year of study. The tuition amount as determined is not altered during the standard period of study.
 14. If the student is studying a study programme for longer than the standard period of study due to his/her involvement in an academic mobility as part of an exchange programme and the student has met the terms of such exchange programme, or if the student was receiving a social scholarship during the last year of his/her studies in the relevant study programme and did not exceed the standard period of study, such student will not incur the obligation to pay the tuition in the next year of study immediately following the expiration of the standard period of study. Tuition and study-related fees for students studying under interstate or international treaties are governed by the provisions of such treaties. If the interstate or international treaty does not govern tuition payment terms, or if under such treaty the tuition is paid according to the regulations of the recipient state, the obligation to pay the tuition does not arise, if the student receives a scholarship from state budget funds. The obligation to pay the tuition does not arise for the student receiving a scholarship from a scholarship programme established with the government's consent and for the student studying in the Slovak Republic as part of an academic mobility in an exchange programme established with the government's consent or as part of a European Union programme for education, professional training, youth and sport, or for the student granted asylum or temporary refuge or subsidiary protection.
 15. The obligation to pay the tuition does not arise for special needs students studying the appropriate study programme for longer than is the programme's standard duration.

Article 2

Tuition Payment Terms

1. **The student - group I fee payer pursuing full-time studies** - is obliged to pay the annual tuition, if such an obligation arises for him/her.

2. **The student - group I fee payer pursuing part-time studies** - is obliged to pay the annual tuition in each year of study. After the standard period of study is exceeded, the tuition corresponds to that set for the study programme in the relevant academic year.
3. **The student - group I fee payer pursuing full-time studies** - who studies in one academic year concurrently two or more study programmes offered at the same level by a public higher education institution is obliged to pay the annual tuition for the second and any further study programme in the relevant academic year.
4. **The student - group I fee payer pursuing full-time studies** - who re-enrols in a further study programme at the appropriate level following an interruption of studies in such study programme is obliged to pay a pro-rata share of the annual tuition based on the number of the calendar months remaining until the end of the relevant academic year after the student's re-enrolment.
5. **The student - group I fee payer** who in the 2023/2024 academic year will be studying a study programme offered by EUBA for longer than its standard duration is obliged to pay EUBA the annual tuition for each additional year of study.
6. **The student - group II fee payer** - may be required by EUBA to pay special-amount tuition also during the standard period of study. Tuition and study-related fees for a student studying under international treaties are governed by the provisions of such treaties, or agreements concluded between partner universities.
7. The total period of study shall take into account the period during which the student was enrolled at a public higher education institution in a study programme at the appropriate level of higher-education studies. If the student was concurrently enrolled in several study programmes in one academic year, only one year is counted towards his/her total period of study.
8. The total period of study shall not take into account the period during which the student was enrolled at a public higher education institution in a study programme in which he/she paid tuition.
9. The tuition paid as a result of a longer period of study than the standard duration of the relevant study programme is determined as a pro-rata share of the annual tuition depending on the number of credits the student is supposed to earn in the relevant academic year subject to the standard academic load.
10. The first three years of study in study programmes with joint first and second level of studies are considered to be first-level study programmes while the fourth and any further year(s) of study in study programmes with joint first and second level of studies are considered to be studies in second-level study programmes so that the fourth year of study in the study programme with joint first- and second-level studies is considered to be the first year in the second-level study programme and the next years of study are treated by analogy.
11. If the student is subject to the obligation to pay tuition under paragraph 3 of this Article hereof, the student has the right to decide in which study programme he/she will study free of charge in the 2023/2024 academic year, should the student be entitled to free-of-charge study, i.e. if the standard duration of his/her studies has not yet been exceeded. The student is obliged to notify the appropriate EUBA faculty in writing of his/her decision about which study programme the student will study free of charge in the 2023/2024 academic year, should he/she be entitled to free-of-charge study, no later than 9 September 2023.

Article 3

Tuition Amount

1. **The student - group I fee payer** - pursuing full-time studies is obliged to pay a tuition fee for exceeding the standard duration of his/her studies in the 2023/2024 academic year, determined as a pro-rata share of the annual tuition depending on the number of credits the student is supposed to earn in the relevant academic year subject to the standard academic load. In such case, the annual tuition amount is **EUR 900**.
2. **The student - group I fee payer** - pursuing full-time first- and second-level studies is obliged to pay a tuition fee amounting to **EUR 900** for concurrent studies in two study programmes at the relevant level in the 2023/2024 academic year.
3. **The student - group I fee payer** - who will be admitted to and enrolled in the first year of his/her part-time first-level studies in the 2023/2024 academic year is obliged to pay during the standard period of study an annual tuition fee amounting to **EUR 540**. The annual tuition in the study programme Economics and Law during the standard period of study is set to **EUR 1,499**.
4. **The student - group I fee payer** - who will be admitted to and enrolled in the first year of his/her second-level part-time studies in the 2023/2024 academic year is obliged to pay during the standard period of study an annual tuition fee amounting to **EUR 480**.
5. **The student - group I fee payer** - who will be pursuing first- or second-level part-time studies in the 2023/2024 academic year and who will be subject to the obligation to pay a tuition fee for exceeding the standard period of study is obliged to pay the annual tuition fee for exceeding the standard period of study, determined as a pro-rata share of the annual tuition depending on the number of credits the student is supposed to earn in the relevant academic year subject to the standard academic load. In such case, the annual tuition amount is **EUR 660**.
6. **The student - group I fee payer** - who will be admitted to and enrolled in the first year of his/her third-level part-time studies in the 2023/2024 academic year is obliged to pay during the standard period of study an annual tuition fee amounting to **EUR 1,000**.
7. **The student - group I fee payer** - who in the 2023/2024 academic year will be admitted to and enrolled in the next period of his/her third-level part-time studies, being part of the standard period of study, is obliged to pay an annual tuition fee amounting to **EUR 1,000**.
8. **The student - group I fee payer** - who will be pursuing third-level part-time studies in the 2023/2024 academic year and who will be subject to the obligation to pay a tuition fee for exceeding the standard period of study is obliged to pay the annual tuition fee for exceeding the standard period of study, determined as a pro-rata share of the annual tuition depending on the number of credits the student is supposed to earn in the relevant academic year subject to the standard academic load. In such case, the maximum annual tuition amount is **EUR 1,000**.
9. **The student - group II fee payer** - is obliged to pay an annual tuition fee in study programmes in the 2023/2024 academic year, in the amount determined for individual study programmes as follows:

1. Study level	Amount in EUR
Study programme Economics and Business Management (in English)	1,500
Study programme Finance, Banking and Insurance (in English)	1,500

Study programme Applied Economics (in English)	1,500
2. Study level	
Study programme General Management (in English)	2,000
Study programme Finance and Taxes (in English)	2,000
Study programme Applied Economics (in English)	2,000
Study programme Economic Diplomacy (in English)	2,000
Study programme Marketing and Trade Management (in English)	2,500
Study programme Tourism Management (in English)	2,500
Study programme Corporate Business and Marketing (in English and Russian)	2,000
3. Study level	
All study programmes in English (except for study programmes that are not offered also in Slovak)	3,000

Article 4 Tuition Payment Deadlines

1. The student is obliged to pay tuition at the specified dates. Should the student have any doubts concerning his/her obligation to pay tuition, the student is obliged to make an inquiry on his/her own initiative at the Student Registry of the appropriate faculty so that he/she could pay the set tuition fee within the deadline as determined.
2. **The student - group I fee payer** - who is subject to the obligation to pay an annual tuition fee for his/her part-time studies in the 2023/2024 academic year is obliged to pay the set tuition fee **by 30 November 2023**. If the student has been enrolled in his/her studies after an interruption, the student is obliged to pay the tuition within 15 days of enrolment in his/her studies after the interruption. The student is obliged to submit the evidence of payment of the tuition fee to the Student Registry of the appropriate faculty no later than 7 days of the set tuition payment date, i.e. no later than 7 December 2023, or no later than 22 days of the date of enrolment in the studies after an interruption of his/her studies. **The tuition payment within the set deadline is a pre-requisite for continuing one's studies at EUBA.**
3. **The student - group I fee payer** - who is subject to the obligation to pay an annual tuition fee for concurrent studies or for exceeding the standard period of study is obliged to **pay the set tuition fee by 30 November 2023**. If the student has been enrolled in his/her studies after an interruption, the student is obliged to pay the tuition within 15 days of enrolment in his/her studies after the interruption. The student is obliged to submit the evidence of payment of the tuition fee to the Student Registry of the appropriate faculty no later than 7 December 2023, or no later than 22 days of the date of enrolment in the studies after an interruption of his/her studies. **The tuition payment within the set deadline is a pre-requisite for continuing one's studies at EUBA.**
4. **The student - group II fee payer** - is obliged to pay **the set tuition fee no later than the day of enrolment in the studies**. If the student has been enrolled in his/her studies after an interruption, the student is obliged to pay the tuition within 3 days of enrolment in his/her studies after the interruption. The student is obliged to submit the evidence of payment of the tuition fee to the Student Registry of the appropriate faculty no later than 5 days of enrolment in the studies after an

interruption of his/her studies. **The tuition payment within the set deadline is a pre-requisite for continuing one's studies at EUBA.**

Article 5 Tuition Payment Method

1. Tuition is paid **exclusively by bank transfer** (not via a postal money order).
2. Payment details for tuition payments (for all fee payer groups):

Obligatory data for domestic SEPA payments, SEPA payments from EU countries and from countries that have acceded to SEPA, executed solely in EUR		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
SWIFT (BIC)	SPSRSKBAXXX	
Obligatory data for international payments (from third countries not participating in the SEPA scheme)		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
Beneficiary's bank	State Treasury Radlinského 32 810 05 Bratislava	
SWIFT (BIC)	SPSRSKBAXXX	
Beneficiary's intermediary bank	Všeobecná úverová banka, a. s. Mlynské Nivy 1 829 90 Bratislava	
SWIFT (BIC)	SUBAXKBXXXX	

3. Additional data required for tuition payments:

Faculty name abbreviated as follows	NHF EUBA for Faculty of National Economy, OF EUBA for Faculty of Commerce, FHI EUBA for Faculty of Economic Informatics, FPM EUBA for Faculty of Business Management, FAJ EUBA for Faculty of Applied Languages, PHF EUBA for Faculty of Business Economy in Košice
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Variable symbol	Student ID as registered AIS2	
Remittance information	As the remittance information specify the student's first name and surname as well as municipality of residence	
Specific symbol		
Student - group I fee payer - paying the tuition fee for exceeding the standard period of study, or for concurrent studies at the first, second or third level of higher education (full-time as well as part-time studies)		
Faculty of National Economy (NHF EUBA)		1010001
Faculty of Commerce (OF EUBA)		1020001
Faculty of Economic Informatics (FHI EUBA)		1030001
Faculty of Business Management (FPM EUBA)		1040001
Faculty of International Relations (FMV EUBA)		1050001
Faculty of Applied Languages (FAJ EUBA)		1060001
Faculty of Business Economy with seat in Košice (PHF EUBA)		1070001
Student – group I fee payer – paying the tuition fee for regular part-time studies at the first, second or third level of higher education		
Faculty of National Economy (NHF EUBA)		1010020
Faculty of Commerce (OF EUBA)		1020020
Faculty of Economic Informatics (FHI EUBA)		1030020
Faculty of Business Management (FPM EUBA)		1040020
Faculty of International Relations (FMV EUBA)		1050020
Faculty of Applied Languages (FAJ EUBA)		1060020
Faculty of Business Economy with seat in Košice (PHF EUBA)		1070020
Student - group II fee payer		
Faculty of National Economy (NHF EUBA)		1010023
Faculty of Commerce (OF EUBA)		1020023
Faculty of Economic Informatics (FHI EUBA)		1030023
Faculty of Business Management (FPM EUBA)		1040023
Faculty of International Relations (FMV EUBA)		1050023
Faculty of Applied Languages (FAJ EUBA)		1060023
Faculty of Business Economy with seat in Košice (PHF EUBA)		1070023

4. The student is obliged to submit the evidence of payment of the tuition fee to the Student Registry of the appropriate faculty within the deadlines as defined in Article 4 hereof. The payment order does not constitute the evidence of payment of the tuition fee. A bank account statement, evidence of payment or proof of payment made obtained from Internet banking can be accepted as documents proving the payment of the fee.

Article 6

Submission of Requests for Tuition Remission, Tuition Reduction or Postponement of Tuition Due Dates

1. The student subject to the obligation to pay an annual tuition fee in the 2023/2024 academic year **may submit a written request for reducing the tuition, remitting the tuition or postponing tuition due dates, along with reliable documents** justifying the request, to the Dean of the appropriate EUBA faculty **no later than 31 October 2023**.
2. The submission of a request for reducing the tuition, remitting the tuition or postponing tuition due dates shall have a dilatory effect in regard to the set tuition payment dates. Dates for additional tuition payments will be notified in a written decision of the EUBA Rector, should a positive decision on fee adjustment be made.

Article 7

Tuition Remission, Tuition Reduction or Postponement of Tuition Due Dates

1. The EUBA Rector may reduce or remit tuition and study-related fees or postpone due dates thereof, taking into account academic achievements, social and health situation of a student, or any other facts worthy of special consideration, at the student's written request submitted to the Dean of the appropriate EUBA faculty within the deadline as set in Article 6 hereof.
2. The student requesting tuition remission or reduction, or postponement of tuition due dates, for medical reasons is obliged to demonstrate such grounds by submitting:
 - a) a copy of the severe disability certificate,
 - b) medical certificate issued by a specialist medical practitioner on long-standing health problems (dating back no more than 6 months).
3. Other documents demonstrating authenticity of the reasons on account of which the student requests tuition remission or reduction or postponement of tuition due dates may, for instance, involve the following documents depending on the specific reasons:
 - a) copy of the decision on the grant of the emergency benefit issued by the competent office of labour, social affairs and family,
 - b) any other documents proving difficult social situation,
 - c) copy of the birth certificate of a child,
 - d) confirmation of approval of a mobility issued by the appropriate faculty or university,
 - e) confirmation of the grant of asylum, temporary refuge or subsidiary protection.

The student is obliged to attach documents demonstrating authenticity of reasons for tuition remission, tuition reduction or postponement of tuition due dates to the written request for tuition remission, tuition reduction or postponement of tuition due dates.

4. The EUBA will not take into account, i.e. consider and evaluate, requests for tuition remission, tuition reduction or postponement of tuition due dates:
 - delivered to the Dean of the appropriate EUBA faculty after the set deadline for submission thereof, or
 - stating no reason for tuition reduction, tuition remission or postponement of tuition due dates and having no credible documents attached demonstrating the eligibility of the request.
5. The Dean of the appropriate EUBA faculty examines the request for tuition reduction, tuition remission or postponement of tuition due dates for formalities, i.e. whether the request was delivered within the deadline set for the request submission and whether the request states a reason(s) for tuition reduction, tuition remission or postponement of tuition due dates and whether credible documents demonstrating eligibility of the request are attached to it. **Requests for tuition reduction, tuition remission or postponement of tuition due dates submitted duly and on time will be forwarded by the Dean of the relevant EUBA faculty to the EUBA Rector by 30 November 2023 at the latest.**
6. The EUBA Rector may remit the tuition, if:
 - a) the student is a holder of the severe disability certificate,
 - b) the student is on her maternity leave, or on his/her parental leave,
 - c) the student documents his/her difficult social situation as defined herein (paragraph 8 of this Article hereof),
 - d) in a previous period the student was enrolled in a study programme for a part of the academic year not exceeding one month, for which reason he/she is obliged to pay the tuition in the next period for exceeding the standard period of study,
 - e) the student is a student in an EUBA study programme and incurs an obligation to pay the tuition for exceeding the standard period of study arising from performance of academic obligations at a partner higher education institution for the purpose of obtaining a double diploma, no later than 31 December of the relevant academic year,
 - f) the student has exceeded the standard period of study due to an academic mobility approved by EUBA or a EUBA faculty, and has acquired no less than 30 credits during such mobility,
 - g) the student is currently on a national team for Olympic games, world championship or European championship,
 - h) the student is an EUBA employee or a child of an EUBA employee.
7. The EUBA Rector may reduce the tuition in the following cases:
 - a) the full-time student has achieved a weighted study average ranging from 1.00 up to and including 1.50 in the past academic year and is obliged to pay tuition due to concurrent studies in two study programmes provided by EUBA,
 - b) the student currently represents Slovakia on the national team,
 - c) the student has met all the requirements necessary for attending a state examination, but failed to attend the state examination during the standard period of study, or failed the examination on a regular or alternative state examination date and will attend the resit on a regular date in the next academic year,

- d) the student has not met all the requirements necessary for attending a state examination, but only misses credits for no more than two subjects,
 - e) the full-time student has achieved a weighted study average ranging from 1.51 up to and including 2.50 in the past academic year and is subject to the obligation to pay tuition due to concurrent studies in two study programmes provided by EUBA,
 - f) the part-time student achieved a weighted study average ranging from 1.00 up to and including 1.20 in the past academic year within the standard period of study,
 - g) the student has demonstrably long-standing health problems.
8. A difficult social situation is considered to be a situation where a shared household in which the student lives has a net monthly income of less than EUR 300 per one household member. Persons living in a shared household demonstrate their income for the previous calendar year by submitting:
- a) certificate of non-filing the income tax return issued by a tax office,
 - b) certificate issued by the employer - annual account of advance payments of personal income tax from employment income and annual account of tax bonus,
 - c) certificate issued by the Social Insurance Agency of sickness benefits and pension benefits paid, certificate of the alimony amount awarded (according to a judicial ruling), if the parents are divorced.
9. The EUBA Rector examines student requests and decides on the tuition reduction, tuition remission or postponement of tuition due dates, or, alternatively, on the rejection of the request. The Rector's decision is final and is not subject to appeal or review.

Article 8 Study-Related Fees

1. Study-related fees are one-time payments of a student or applicant for study paid for selected study-related acts. The types of fees that EUBA is entitled to demand are defined by Sections 92(12) through 92(15) of the Higher Education Act.
2. Study-related fees under Section 92 of the Higher Education Act constitute an income for EUBA.
3. The fees stipulated in this Article hereof cannot be reduced or remitted.
4. The fees under Article 8 hereof can be made solely by bank transfer (not via a postal money order).
5. The amount of individual fees is based on actual EUBA cost associated with the relevant acts. The fees apply to all modes and types of study. The following fee types and amounts are stipulated in EUBA for **the 2023/2024 academic year**:

A. FOR MATERIAL ORGANISATION OF THE ADMISSIONS PROCEDURE FOR THE 2023/2024 ACADEMIC YEAR	
Type of act	Amount in EUR

- submission of an application for first-, second- or third-level studies in electronic form, except for the study programme Economics and Law and study programmes conducted in a foreign language	40
- submission, in electronic form, of an application for third-level studies in the study programme Applied Economics conducted in a foreign language	40
- submission, in electronic form, of an application for first-, second- or third-level studies in a study programme conducted in a foreign language, except for the third-level study programme Applied Economics conducted in a foreign language	90
- submission, in electronic form, of an application for first-level studies in the study programme Economics and Law	60
- submission of an application for first-, second- or third-level studies of applicants who are EUBA internal staff members	free of charge

Data required for payment of A. fees – Fees for material organisation of the admissions procedure in the 2023/2024 academic year:

Obligatory data for domestic SEPA payments, SEPA payments from EU countries and countries that have acceded to SEPA, executed solely in EUR		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
SWIFT (BIC)	SPSRSKBA	
Obligatory data for international payments (from third countries not participating in the SEPA scheme)		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
Beneficiary's bank	State Treasury Radlinského 32 810 05 Bratislava	
SWIFT (BIC)	SPSRSKBA	
Beneficiary's intermediary bank	Všeobecná úverová banka, a. s. Mlynské Nivy 1 829 90 Bratislava	
SWIFT (BIC)	SUBASKBX	
Faculty name abbreviated as follows	NHF EUBA for Faculty of National Economy, OF EUBA for Faculty of Commerce, FHI EUBA for Faculty of Economic Informatics, FPM EUBA for Faculty of Business Management, FAJ	

	EUBA for Faculty of Applied Languages, PHF EUBA for Faculty of Business Economy in Košice
Variable symbol	applicant's birth certificate number (without slash) for an applicant without a Slovak birth certificate number use the number in the form of YYMMDD0000 (e.g. 9605020000 for the DoB of 2 May 1996)
Specific symbol	
Faculty of National Economy (NHF EUBA)	1010003
Faculty of Commerce (OF EUBA)	1020003
Faculty of Economic Informatics (FHI EUBA)	1030003
Faculty of Business Management (FPM EUBA)	1040003
Faculty of International Relations (FMV EUBA)	1050003
Faculty of Applied Languages (FAJ EUBA)	1060003
Faculty of Business Economy with seat in Košice (PHF EUBA)	1070003

B. FOR ISSUE OF EDUCATIONAL DOCUMENTS AND COPIES THEREOF	
B.1.1 STUDENT CARD	
Type of act	Amount in EUR
- student card for full-time students (ISIC)	25
- student card for part-time students	10
- student card issue when changing a part-time mode of study into full-time	25
- student card issue when changing a full-time mode of study is into part-time	10
B.1.2 STUDENT CARD DUPLICATES AND SETTING OF STUDENT CARD INTERNAL AND EXTERNAL FUNCTIONALITIES	
Type of act	Amount in EUR
- student card duplicate for full-time students in the case of damage or loss	25
- student card duplicate for part-time students in the case of damage or loss	10
- setting of student card internal and external functionalities (including ISIC license fees, AIS2 access, computer network access, library access, catering system access, transport services) for one academic year	15

Payment details for payment of B.1.1. and B.1.2 fees - Student cards, student card duplicates and setting of internal and external functionalities for student cards:

Obligatory data for domestic SEPA payments, SEPA payments from EU countries and countries that have acceded to SEPA, executed solely in EUR		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
SWIFT (BIC)	SPSRSKBA	
Obligatory data for international payments (from third countries not participating in the SEPA scheme)		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
Beneficiary's bank	State Treasury Radlinského 32 810 05 Bratislava	
SWIFT (BIC)	SPSRSKBA	
Beneficiary's intermediary bank	Všeobecná úverová banka, a. s. Mlynské Nivy 1 829 90 Bratislava	
SWIFT (BIC)	SUBASKBX	
Faculty name abbreviated as follows	NHF EUBA for Faculty of National Economy, OF EUBA for Faculty of Commerce, FHI EUBA for Faculty of Economic Informatics, FPM EUBA for Faculty of Business Management, FAJ EUBA for Faculty of Applied Languages, PHF EUBA for Faculty of Business Economy in Košice	
Variable symbol	student's birth certificate number (without slash) for a student without a Slovak birth certificate number use the number in the form of YYMMDD0000 (e.g. 9605020000 for the DoB of 2 May 1996)	
Specific symbol for payment of B.1.1 fee - Student card		
Faculty of National Economy (NHF EUBA)		1010007
Faculty of Commerce (OF EUBA)		1020007
Faculty of Economic Informatics (FHI EUBA)		1030007
Faculty of Business Management (FPM EUBA)		1040007
Faculty of International Relations (FMV EUBA)		1050007
Faculty of Applied Languages (FAJ EUBA)		1060007
Faculty of Business Economy with seat in Košice (PHF EUBA)		1070007

Specific symbol for payment of B.1.2 fee - Student card duplicates and setting of student card internal and external functionalities	
Faculty of National Economy (NHF EUBA)	1010008
Faculty of Commerce (OF EUBA)	1020008
Faculty of Economic Informatics (FHI EUBA)	1030008
Faculty of Business Management (FPM EUBA)	1040008
Faculty of International Relations (FMV EUBA)	1050008
Faculty of Applied Languages (FAJ EUBA)	1060008
Faculty of Business Economy with seat in Košice (PHF EUBA)	1070008

B.2 TRANSCRIPT OF STUDENT RECORDS	
Type of act	Amount in EUR
- transcript of student records from the EUBA information system for graduates	4 per one year of study
- transcript of student records from archival documents (including certificate of education)	10 per one year of study
- transcript of student records for mobility programmes and projects	free of charge

C. FOR ISSUE OF CERTIFICATES OF COMPLETED STUDIES	
C.1 CERTIFICATES OF COMPLETED THIRD-LEVEL STUDIES (CONDUCTED IN SLOVAK)	
Type of act	Amount in EUR
- higher education diploma for graduates from external teaching institutions	50
C.2 CERTIFICATES OF COMPLETED FIRST-, SECOND- OR THIRD-LEVEL STUDIES (CONDUCTED IN ENGLISH)	
Type of act	Amount in EUR
- higher education diploma	free of charge
- certificate of state examination (certificate of dissertation examination, certificate of dissertation defence) at the first, second and third level of studies	50

- diploma supplement	free of charge
C.3 COPIES OF CERTIFICATES OF COMPLETED STUDIES	
Type of act	Amount in EUR
- higher education diploma within one year from graduation (generated from AIS2 in a bilingual Slovak-English version)	17
- higher education diploma more than one year from graduation (generated from AIS2 in a bilingual Slovak-English version, if the bilingual Slovak-English version was normally issued in the relevant year)	35
- higher education diploma more than one year from graduation in the studies conducted in Slovak (if only the Slovak version was normally issued in the relevant year)	35
- higher education diploma more than one year from graduation in the studies conducted in English (if also the original of the diploma was issued in English)	50
- state examination certificate within one year from graduation	17
- state examination certificate more than one year from graduation	35
- state examination certificate within one year from graduation in the studies conducted in English (if also the original of the state examination certificate was issued in English)	50
- state examination certificate more than one year from graduation in the studies conducted in English (if also the original of the state examination certificate was issued in English)	50
- diploma supplement within one year from graduation (generated from AIS2 in a bilingual Slovak-English version)	17
- diploma supplement more than one year from graduation (generated from AIS2 in a bilingual Slovak-English version, if also the original of the diploma supplement was issued in a bilingual Slovak-English version)	35

D. FOR RIGOROSUM PROCEDURE	
Type of act	Amount in EUR
- rigorosum procedure and rigorosum thesis defence	490
- diploma conferring an academic degree to graduates of a master's programme of study who completed the rigorosum examination	100

Payment detail for payment of B.2, C.1, C.2, C.3 and D fees - Certificates of completed studies, copies of certificates of completed studies, rigorosum procedure:

Obligatory data for domestic SEPA payments, SEPA payments from EU countries and countries that have acceded to SEPA, executed solely in EUR		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
SWIFT (BIC)	SPSRSKBA	
Obligatory data for international payments (from third countries not participating in the SEPA scheme)		
IBAN	SK47 8180 0000 0070 0008 0671	for Bratislava-based faculties
IBAN	SK17 8180 0000 0070 0008 1308	for the Faculty of Business Economy in Košice
Beneficiary's bank	State Treasury Radlinského 32 810 05 Bratislava	
SWIFT (BIC)	SPSRSKBA	
Beneficiary's intermediary bank	Všeobecná úverová banka, a. s. Mlynské Nivy 1 829 90 Bratislava	
SWIFT (BIC)	SUBASKBX	
Faculty name abbreviated as follows	NHF EUBA for Faculty of National Economy, OF EUBA for Faculty of Commerce, FHI EUBA for Faculty of Economic Informatics, FPM EUBA for Faculty of Business Management, FAJ EUBA for Faculty of Applied Languages, PHF EUBA for Faculty of Business Economy in Košice	
Variable symbol	birth certificate number (without slash) for a payer without a Slovak birth certificate number use the number in the form of YYMMDD0000 (e.g. 9605020000 for the DoB of 2 May 1996)	
Specific symbol for payment of B.1.1 fee - Student card		
Faculty of National Economy (NHF EUBA)		1010006
Faculty of Commerce (OF EUBA)		1020006
Faculty of Economic Informatics (FHI EUBA)		1030006
Faculty of Business Management (FPM EUBA)		1040006
Faculty of International Relations (FMV EUBA)		1050006
Faculty of Applied Languages (FAJ EUBA)		1060006

Article 9
Final Provisions

1. The obligation to pay the tuition and study-related fees hereunder may be assumed by another natural or legal person.
2. The study-related fees under the Higher Education Act are not subject to general regulations on administrative fees.
3. This internal regulation shall become effective on 1 September 2023.

Bratislava, on this 14th day of December 2022

prof. Ing. Ferdinand Daňo, PhD.
EUBA Rector

Annex

Tuition and Study-Related Fees at the University of Economics in Bratislava for 2023/2024 Academic Year

(1) Full-time Studies

Tuition paid after the standard period of study has been exceeded or in the case of concurrent studies:

Bachelor's study programme	900
Master's study programme	900
Doctoral study programme	1,000

Tuition for study programmes conducted in a language other than the national language

1. level

for the study programme Economics and Business Management (in English)	1,500
for the study programme Finance, Banking and Insurance (in English)	1,500
for the study programme Applied Economics (in English)	1,500

2. level

for the study programme General Management (in English)	2,000
for the study programme Finance and Taxes (in English)	2,000
for the study programme Applied Economics (in English)	2,000
for the study programme Economic Diplomacy (in English)	2,000
for the study programme Marketing and Trade Management (in English)	2,500
for the study programme Tourism Management (in English)	2,500
for the study programme Corporate Business and Marketing (in English and Russian)	2,000

3. level

for a third-level study programme conducted in English (except for study programmes that are offered also in Slovak)	3,000
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(2) Part-time studies

Bachelor's study programme	540
Master's study programme	480
Doctoral study programme	1,000
Doctoral study programme conducted in a foreign language	3,000

(3) Rigorosum procedure

Rigorosum procedure fees	490
diploma conferring an academic degree to graduates of a master's programme of study who completed the rigorosum examination	100

Admissions procedure fees

material organisation of the admissions procedure for bachelor's, master's and doctoral studies conducted in Slovak, except for the study programme Economics and Law	40
material organisation of the admissions procedure for the study programme Economics and Law	60
material organisation of the admissions procedure for bachelor's, master's and doctoral studies conducted in English, except for the doctoral study programme Applied Economics	90
material organisation of the admissions procedure for the doctoral study programme Applied Economics conducted in English	40
submission of an application for bachelor's, master's and doctoral studies of applicants who are EUBA internal staff members	free of charge